



DEPUTY CHIEF OF STAFF FOR ENGINEERING HOUSING, ENVIRONMENT, AND INSTALLATION LOGISTICS

BULLETIN NO. 98-2

MAY 98

RETIREMENTS

COL RICHARDSON RETIRES. COL Cliff Richardson, the U.S. Army Materiel Command (AMC) Deputy Chief of Staff for Engineering, Housing, Environment, and Installation Logistics (DCSEHE&IL), is retiring. His last day as DCSEHE&IL was 29 May 98. We wish COL Richardson the best in his retirement. Mr. Dave Abdelnour will serve as Acting DCSEHE&IL until the arrival of COL Scott Morris, which is currently scheduled for Aug 98.

GOOD-BYE TO LTC AYERS! LTC Thomas G. Ayers, Commander, USAMC Installations and Services Activity (AMC I&SA), is retiring. His last day at AMC I&SA was on 1 Jun 98. LTC Ayers has been a fine spokesperson for AMC I&SA during his tenure here and we will miss him. We wish him well in his retirement. Effective 1 Jun 98 and until further notice, Mr. L. F. Cole will serve as Acting Director of AMC I&SA.

FACILITIES ENGINEERING

MILITARY CONSTRUCTION, ARMY (MCA) TEAM. Due to the retirement of Mr. Don Slauson this year and a reorganization of the Office of the Deputy Chief of Staff for Engineering, Housing, Environment, and Installation Logistics (DCSEHE&IL), Mr. Barry Bartley has been assigned to the Engineering and Housing Division as the MCA team leader. He has been with AMC for 9 years working both in the AMC Headquarters Relocation Project Office and the Real Estate Management Division, where

he handled space policy and management for the HQ AMC Building. Prior to arriving at AMC he worked for 10 years with the Naval Facilities Engineering Command in Alexandria, VA as a Military Construction Program Manager. His phone number is DSN 767-3620 and his email address is bbartley@hqamc.army.mil. (AMCEN-F/Mr. Bartley/DSN 767-3620)

AMC FY 99 CONGRESSIONAL ADDS. Headquarters, Department of the Army (HQDA) Assistant Chief of Staff for Installation Management (ACSIM) informed AMC that the Senate is considering the projects listed below as possible additions to the FY 99 MCA Program:

INSTAL-LATION	PN	DESCRIPTION	CWE(\$M)
PIC ARS NJ	29645	ARMAMENT SOFTWARE ENGR CTR	15.5
PIC ARS NJ	12292	PRECISION MUNITIONS FAC	8.4
PBA	12917	QUALITY EVALUATION FAC	18.0
WSMR	48774	REPAIR ROADS - PHASE I	9.8
WSMR	48773	REPAIR ROADS - PHASE II	10.4
WSMR	40787	REPAIR ROADS - PHASE III	17.0
WSMR	45118	UPGRADE WATER SYSTEMS	8.9
RIA	45181	REPAIR/PAINT GOVT BRIDGE	14.0
LEAD	9082	IGLOO UPGRADE	3.65
APG	47637	EMERGENCY SERVICE CTR	5.8
RSA	50910	AIR OPERATIONS CENTER	1.2
FORT MONMOUTH	43706	SOFTWARE ENGINEERING CENTER	14.0
FORT MONMOUTH	51184	UPGD COMMO INFRASTRUCTURE	31.0
FORT MONMOUTH	51180	CORRIDOR LINKS	2.45
FORT MONMOUTH	43707	USMAPS MODERNIZE BARRACKS	12.2

The Senate Armed Services Committee requested all the projects; however the Committee has not scheduled a date to mark up the FY 99 Military Construction (MILCON) legislation. Results of the mark up will be disseminated to the field as soon as available. Direct any questions to Hank Norcom, DSN 767-3411, e-mail: hnorcom@hqamc.army.mil.

FY 01 HQDA PROJECT REVIEW BOARD. On 10 Jun 98 AMC will brief the HQDA Project Review Board on MILCON projects approved for possible funding in FY 01. The briefing will cover:

- ◆ 5 projects in the Army Strategic Mobility Program (ASMP); estimated cost, \$15.86M;
- ◆ 1 project in the Whole Barracks Renewal (WBR) Program, estimated cost, \$10.8M;
- ◆ 6 MCA revitalization projects, estimated cost, 67.3M.

The briefing of the AMC Army Family Housing Construction (AFHC) Program will occur at a date to be determined. A preliminary briefing is scheduled to be held at HQ AMC on 14 May 98. Since none of our MCA revitalization projects are included in the FY 99 President's Budget Future Year Defense Program (FYDP), DA will be expecting strong justifications for each project briefed. Specific instructions have been distributed to all Major Subordinate Commands (MSCs) affected. Direct any questions to HankNorcom, DSN 767-3411.

EXERCISE SANDS CASTLE 98 A SUCCESS AT WHITE SANDS MISSILE RANGE (WSMR). The 416th Engineer Command trained almost 800 Reserve Component (RC) soldiers at WSMR from 22 Feb-24 Apr 98. WSMR in turn received infrastructure work, including:

- Repair of 3.5 miles of the Aerial Cable Road;
- Repair of 1000 foot washout behind Building 300;
- Installation of 5 box culverts on Highway 252;
- Construction of a Prefab Metal Chem Lab;
- Construction of a concrete and earth loading ramp;
- Construction of a berm for a Small Arms Range;
- Survey of 26 miles along Routes 2 and 7;
- Survey and design of Stallion Airfield Extension and Road Reroute.

The Reserves paid for troop travel, task force costs (such as Equipment, Class III, IX, I, etc), while WSMR paid for material costs, fuel, and costs above annual training. The Reserves received excellent training on their Mission Essential Task List (METL) to include command and

control and staff planning at Battalion, Group, and Engineer Command levels. WSMR received excellent quality work (approximately \$1.9M) for \$420K. The Reserves plan to return to WSMR in FY 00 as part of the large scale annual exercise, GOLDEN KASTLE. Many valuable lessons learned will be applied to this future exercise. GOLDEN KASTLE is a large scale exercise which is intended to train about 1,500 soldiers or more. Installations that have small scale engineer projects should contact Reserve and National Guard units in their region for availability to perform small projects either during weekend drills or during annual training. (AMCEN-F/Ms. Schmidt/DSN 767-3417)

RESULTS OF LAST FALL'S RPLANS REQUIREMENTS UPDATE. Last fall (Sep-Nov 97) installations were asked to update their facilities requirements that are loaded into Headquarters, Real Property Planning and Analysis System (HQRPLANS). The HQRPLANS Facilities Requirements for Operations and Maintenance, Army (OMA) and Research, Development, Test and Evaluation (RDTE) installations are one of the more important parameters used by the Army Installation Management - Headquarters Information (AIM-HI) model. HQDA uses the AIM-HI model to calculate each Major Army Command's (MACOM's) Real Property Maintenance (RPM) "minimum sustainment" (according to HQDA). As a result of the update, AMC's overall requirements in AIM-HI increased by almost 14 million square feet -- a 155 percent increase. Unfortunately overall funding for Army FY 00-05 base operations, to include RPM, was drastically reduced. The update did however result in AMC receiving a relatively larger share of Army's RPM "pot." (AMCEN-F/Ms. Schmidt/DSN 767-3417)

TRANSIENT LODGING PROGRAM.

Transient Lodging Standardization -- In Feb 98, the Morale Welfare, and Recreation Board of Directors approved the Army Lodging Standards for all installations. The standards describe the minimum lodging requirements an installation must attain in the area of operations, services, and facilities. The standards have allowances for installations that are not a 24 hour operation, but are specific about the quality of the lodging program Army wide.

Transient Lodging Facilities Renovations -- AMC has four facilities that have projects in progress. Aberdeen Proving Ground completed a renovation in their main lodging facility with construction of a new front office facility at the Edgewood area pending coordination and approval. Fort Monmouth is in the final stage of their 84 room project renovation, with last payment to contractor pending final punch list completion. WSMR estimates completion of their 43 room renovation by late this summer. Redstone just awarded a renovation contract for a 60 room project, which is estimated to be completed within a year.

ARMY FAMILY HOUSING CONSTRUCTION (AFH-C) PROGRAM -- Future projects which have been accepted in the HQDA program are:

FY	INSTALLATION	PROJ. NO.	DESCRIPTION	PROGRAM (\$M)
98	Fort Monmouth	03033	Revitalize 51 units	5.1
99	Redstone Ars	47924	Replace 118 units	14.0
99	Fort Monmouth	02991	Revitalize 36 units	4.3
00	White Sands MR	25727	Revitalize 36 units	3.8

Projects which will be presented to the Project Review Board (PRB) for FY 01 on 10 Jun 98 will be:

FY	INSTALLATION	PROJ. NO.	DESCRIPTION	PROGRAM (\$M)
01	Aberdeen PG	47859	Revitalize 10 units	0.9
01	Yuma PG	24835	Replace 38 units	6.8
01	White Sands MR	34082	Revitalize 102 units	9.6
01	Redstone Ars	02945	Replace 60 units	9.1

The POC is Dallas Myers, AMCEN-F, DSN 767-3421 or e-mail: dmyers@hqamc.army.mil

SANDY GRICE RETIRES. Sandy Grice, AMC's Housing Team Leader, retired on 4 Apr 98 after more than 36 years of dedicated service to the soldier. She began her career with DA at Fort Belvoir, VA in May 62 as a GS-3 with the U.S. Army Engineer School. In Dec 63 she transferred to the Fort Belvoir housing office and that was the beginning of her long, distinguished career in the housing field. From 1963 to 1983 Sandy progressed from a housing clerk to the family housing manager's position. She came to AMC in May 83, to what was then the AMC Housing Division, as a housing management specialist. Over the next 10 years she progressed up the ladder to become the housing team leader, GS-14. Sandy was very devoted to improving the living conditions for all soldiers, both married and single, as well as their families. She constantly fought for dollars and projects to improve AMC family and single soldier housing. Sandy will be missed and we wish her the best in retirement. (AMCEN-F/Mr.Henson/DSN 767-3423)

MIXING QOLE,D FUNDS -- GUIDANCE. From DA ACSIM, 4 May 98: QOLE, D funds and OMA (or other Base Operations (BASOPS)) funds cannot be combined on the same Barracks Upgrade Program (BUP) project -- reference ACSIM memo, 10 Nov 97, to MACOMs, subject: FY 1998 Barracks Upgrade Program, para 4 which reads in part, "You are advised that QOLE, D funds and OMA funds cannot be combined in the same project,...."

QOLE, D funds from different fiscal years cannot be combined on the same BUP project -- the last part of the above referenced sentence states, "....although FY 1997

and FY 1998 QOLE, D funds can be combined." This guidance was incorrect. Although QOLE, D funds are available for obligation for 2 years, a project cannot be split funded with QOLE, D funds from 2 fiscal years. (AMCEN-F/Mr. Henson/DSN 767-3423 or Mr. Myers/DSN 767-3421)

COMMERCIAL ACTIVITIES (CA). Continuing emphasis on the CA Program has experienced a couple of new developments recently.

b Governmental In Nature (GIN) Inventory. In response to the Defense Reform Initiative Directive (DRID) #20, the Department of Defense (DOD) has initiated an inventory of GIN positions. As a result, HQDA manpower staff will annotate each MACOM's Table of Distribution and Allowances (TDA) to indicate what positions are considered GIN or non-GIN. The results of that action will be loaded on a compact disc and sent to each MACOM in mid-June for MACOM review and comment back to HQDA by mid August. The results of the inventory are due to DOD by 31 Oct 98. A copy of the guidance has been given to each MACOM CA POC. The primary point of action for this effort will be through manpower channels with Management Engineering Activity (MEA) involvement. However, installation functional staff need to keep informed of this action and participate in the review of the classification of positions as this has significant impact on the number of positions to be addressed in the CA reviews.

b In order for the savings from CA cost competitions to be used to achieve QDR objectives, the studies have to be initiated no later than FY 02 for single functions and FY 00 for multifunction studies. Command efforts to identify candidates for CA cost competition are being emphasized by AMCSO and MEA. To date, more than 20,000 additional positions must be identified for outsourcing or privatization in order to achieve QDR objectives. (AMCEN-F/Mr. Foster/DSN 767-8122)

RDTE BASOPS SUPPORT BECOMES OMA. RDTE BASOPS requirements and funds have been transferred by HQDA to OMA appropriation of POM FY 00-05. This means RDTE funded MSCs/Labs-ARL (Adelphi), SSCOM (Natick RDEC), TACOM (Picatinny Arsenal) and TECOM (APG, DPG, WSMR, and YPG) - will use OMA funding for their BASOPS after FY 99. BASOPS covers normal installation support activities (OMA PE438719,20 & PE438890,95,96), RPS - Real Property Services (OMA PE438879), Environmental Programs (OMA PE438853, 54,56) and RPM - Real Property Maintenance (OMA PE439876,78). (AMCEN-F/Mr. Patel/DSN 767-3413)

NEW ARMY REGULATION (AR) FOR FACILITY ENGINEERING ELECTRICAL SERVICES: AR 420-49, 28 Apr 97, Facilities Engineering Utilities Services, became a new regulation combined with AR 420-43, 27 Nov 87, Facilities Engineering Electrical Services, and includes six other utility-related ARs. Some of the major changes in AR 420-49 include:

- Obtaining utility services from local, municipal or regional (public and private) authorities and encouraging installations to participate in local and regional utility planning organizations (paragraph 2-1a);
- Requires installations to develop a utilities management plan, and develop and maintain utility system maps (paragraph 2-1d);
- Requires installations to develop and implement emergency response plans for each type of utility service (paragraph 2-1f).

These are very significant changes for electrical services which are outlined in only about two pages in chapter 8 of AR 420-49, and these changes and guidelines on electric services are not as specific as they were in AR 420-43. For instance, there are no specific paragraphs for testing intervals for substation power circuit breakers (CBs), protective relays, and feeder CBs, calibration of power systems for proper coordination with other devices, and equipment short circuit interrupting ratings. So extensive reference to various Technical Manuals (TMs) and other documents is used for more information and guidance. It is very important that installations use these TMs and other referenced documents for specific information regarding power system reliability, premature equipment failure, personnel safety and other factors leading to most efficient and economical electrical utility systems. AMC I&SA can provide further technical support to installations as necessary. (AMXEN-C/Mr. Biswas/DSN 793-5832)

CONSTRUCTION MANAGEMENT AND THE PARTNERING PROCESS -- A RECIPE FOR SUCCESS.

Traditionally, large construction projects present a number of challenges with respect to successful project management. The owner in our situation is the installation. The Corps of Engineers (CE) and the contractor represent distinct organizations with separate sets of objectives, management styles, and operating procedures. In most cases, members of management teams do not know each other prior to the start of the project. Communication among the parties is restricted and generally very formal. The unique operational processes followed by each party often result in an adversarial relationship that can last the life of the project. This type of relationship is reflected in construction delays, difficulty in resolving claims, cost overruns, litigation and a "Lose-Lose" situation for all

What is Partnering? Partnering is an alternative management process that produces organizational change to resolve these traditional problems. The objective of the partnering process is to develop an effective management team composed of personnel representing all parties, thus creating a **single culture** with a mutually agreed upon set of goals and objectives for the project. Partnering is an attitude using shared values as a path to excellence, and elevates problem

resolution to a team effort based on a "Win-Win" philosophy.

- ◆ Partnering is a team building process.
- ◆ Partnering is NOT a new way of doing business.
- ◆ Partnering in no way changes the contract.
- ◆ The key elements of Partnering include:
 - ◇ Commitment
 - ◇ Equity
 - ◇ Trust
 - ◇ Mutual Goals and Objectives
 - ◇ Implementation
 - ◇ Continuous Evaluation—Issue/Conflict Resolution Process
 - ◇ Timely Responsiveness

The primary advantage of partnering is that it recognizes and honors the objectives of all parties, thereby creating synergy for true project success. The owner has goals of completing a quality project on time and within budget. The contractor wants to deliver a quality product as quickly as possible and at a profit. These are not conflicting goals. There is strong commonality among everyone's goals, and the partnering process provides the vehicle for enhancing the similarities and cooperatively works to accomplish them. Partnering also requires recognition that risks must be shared by all and that maintaining a healthy partnership is everyone's continuous responsibility. (AMXEN-F/Mr. Podhurst/DSN 793-8295)

FY 98 AMC ENERGY MANAGEMENT AWARD WINNERS.

Again this year AMC had another excellent submission for our Annual Energy Awards. Following is the list of the winners for the various categories. For the Organization Category, the winner is the U.S. Army Garrison Aberdeen Proving Ground (USAGAPG) (second year in a row) and the Runner-Up is Rock Island Arsenal (RIA). The Individual Category winner is Mr. David Osborn from RIA, and Ms. Soheir Ibrahim received a Special Recognition Award for her work at U.S. Army Yuma Proving Ground (YPG) with photovoltaics. Again this year, YPG had another fine submission and was selected as the Renewable Energy Category co-winner along with Red River Army Depot. Letters and awards will be presented to the winners in the coming months. In addition to the AMC award, the USAGAPG has been forwarded as the AMC nomination for the Secretary of the Army Energy Conservation Award. We forwarded all of the AMC winners as nominations for the Federal Energy and Water Conservation Award in their respective categories. In addition to those installations listed above, AMC I&SA forwarded nominations for the Federal Energy and Water Conservation Award in the Organization Category for the following installations:

- Holston Army Ammunition Plant
- Radford Army Ammunition Plant
- Lake City Army Ammunition Plant
- U.S. Army Tank-automotive and Armaments Command
- U.S. Army Armament Research, Development and Engineering Center.

Keep up the good work and we look forward to your submissions again next year. (AMXEN-C/Mr. Reeves/DSN 793-8292)

HTTP://WWW.RIA.ARMY.MIL/ISA/ I'll bet that web address looks familiar. It's the home page for AMC I&SA. I hope you are visiting it and find it useful. Well, we added more to the page. The AMC I&SA Energy and Privatization Team developed an Energy section and a Privatization section. Go to the headline web address and scroll down. You'll see headlines with a link for both Energy and Privatization. Come in and take a look around. We have a lot of information in the pages and links to various related sites. Check us out and give us feedback as to how you like it and what else you would like to see included. Current information is posted as we get it, and we have found this is an excellent way to keep all of you in the field informed of new guidance. Also, if you have a web site, give us your address and we will link it from our web page. (AMXEN-C/Mr. Reeves/DSN 793-8292)

INSTALLATION OF SECURITY GATES AND FENCES.

With various installation reorganizations and Base Realignments and Closure (BRAC) realignments, it is often necessary to reroute security fences and gates to accommodate new missions. The Directorate of Public Works (DPW) needs to pay close attention to clearances for traffic turning movements for differing vehicle types, the proper location for fences, and especially new gate locations. You should never install security gates at a road intersection. Such a location only causes confusion and disorderly traffic movements/conflicts, especially during rush hours. The proper procedure is to install security gates away from intersections, allow for inbound traffic to turn around and also to pull off to the side out of the main flow of traffic. In this manner, security personnel can effectively manage security operations without having to direct traffic movements too. (AMXEN-C/Mr. Reindl/DSN 793-8264)

1998 AMC FIRE AND EMERGENCY SERVICES TRAINING SESSION.

AMC I&SA will conduct a training session for all AMC Fire Chiefs and Chief Inspectors with no Fire Departments, in Louisville, KY, on 18 Sep 98. AMC will present winner and runner-up awards in the following categories: Government-owned, Government-operated Fire Department; Government-owned, contractor-operated Fire Department; and Fire Prevention Office. All AMC installations are encouraged to submit an

entry. The third annual concurrent International Association of Fire Chiefs (IAFC) and DOD Fire and Emergency Services Training Sessions will be 12-17 Sep 98. The DOD hotel will be the Galt House Hotel in downtown Louisville. We will distribute more information to MSCs and installations. (AMXEN-C/Mr.Oehler/DSN 793-8260)

FEDERAL FIRE FIGHTERS WILL NOT BE PRIVATIZED FOR NOW.

In a 16 Mar 98 speech to the International Association of Fire Fighters Legislative Conference, Vice President Albert Gore said, "nobody will privatize our Federal fire fighters as long as Bill Clinton and I are in office." He also made a point to mention the new Occupational Safety Health Association Law of "two-in, two-out." This will require many fire departments to assemble more fire fighters before they initiate an attack on a fire. (AMXEN-C/Mr.Oehler/DSN 793-8260).

REVISED ARMY DUERS DATA SYSTEM (RADDS) REPORTING REQUIREMENT.

The DA Energy Office and AMC I&SA are in the process of a concentrated effort to correct delinquent RADDS reporting. We furnished MSCs a list of delinquent installations and asked them to provide us a plan to correct deficiencies NLT 15 May 98. Our efforts have resulted in an increase in the number of reporting installations; however, approximately 50% of AMC installations are still delinquent. RADDS reporting is not an option, it is a regulation requirement. The DUERS Data System is the official database utilized by DA, DOD, and Congress for energy-related approvals. Within AMC, current RADDS reporting is a prerequisite for the Energy Awards Program, Energy Conservation Investment Program, Federal Energy Management Program, and Energy Savings Performance Contracting activity. If you are witnessing difficulty with RADDS software, please contact our office. If we cannot answer your questions, we will direct you to someone who can. The POC for RADDS reporting within AMC is Mr. John Nache or Mr. Bob Reeves, DSN 793-4652 or 8292 respectively; or (309) 782-4652 or 8292, e-mails: **nachej2@ria.army.mil** or **reevesr@ria.army.mil**. (AMXEN-C/Mr. Nache/DSN 793-4652)

ENERGY SAVINGS PERFORMANCE CONTRACT (ESPC) APPROVAL.

Current DA guidance for implementing ESPCs delegates the approval authority to MACOMs. Within AMC the approval authority is AMC I&SA, regardless of dollar amount. There are a variety of contracting mechanisms installations can use to enter into this arena (including the U.S. Army Engineering & Support Center, Huntsville contract); nevertheless, MACOM approval is required. Current RADDS reporting is also a prerequisite to ESPC activity. The current AMC policy guidance for implementing ESPCs can be viewed at and downloaded from: **http://www.ria.army.mil/isa/webpage/espc.htm**. Please contact us if you have any questions regarding ESPCs. The POC for ESPCs is Mr. John Nache, DSN 793-4652 or commercial (309) 782-4652. (AMXEN-C/Mr.Nache/DSN 793-4652)

AMC UTILITY PRIVATIZATION STRATEGIC PLAN.

Recently, AMC I&SA revised the Strategic Mission

Statement for Utility Privatization at **active** installations within AMC. The new mission statement reads as follows: "Assess all utility privatization opportunities NLT 1 Jan 00. Privatize all utility systems economically beneficial ASAP." This is in response to recent guidance from DA/DOD accelerating utility privatization. Our efforts to execute the strategy will be greatly affected by the availability of funds; however, many organizations within various agencies are addressing the funding issue.

AMC I&SA also revised the assessment schedule to reflect the new statement. Fifty-eight utility systems across 19 active installations are scheduled to initiate assessments this FY. The remaining systems are scheduled for FY 99. Currently, we are two-thirds of the way through our FY 98 schedule. AMC I&SA provided a copy of the revised FY 98 implementation schedule to MSCs. Please contact your MSC Utility Privatization POC or our office if you are unclear as to when you are scheduled to begin your utility privatization activity. The POC for Utility Privatization within AMC is Mr. John Nache or Mr. Ben Hulbert, DSN 793-4652 or 4871 respectively. Their commercial numbers are (309) 782-4652 or 4871. (AMXEN-C/ Mr.Nache/DSN 793-4652)

PREFAB RAILROAD CROSSINGS: Prefabricated concrete panel crossings potentially have several advantages over traditional timber and asphalt crossings. Panels consist of high-strength concrete with steel reinforcement. They are easy to install using a small crane or backhoe to lift them into place by recessed lifting rings. They can be placed by the "lagless" method, which means field panels and gage panels are fastened lengthwise to form monolithic panels for the length of the crossings.

Concrete panels could crack if not installed properly. You need to ensure that end restraints are installed to keep the panels from gradually creeping lengthwise along the track. Also install hard rubber pads which form a cushion between the panels and the ties. These pads reduce impacts from vehicles and help ensure full contact between the tie and the panels. They could slip in the direction of traffic if proper adhesive is not used to bond between concrete ties and rubber pads. Use 1-inch roofing nails to install rubber pads if wooden ties are used.

The prefabricated concrete crossings can cost more initially than timber/asphalt crossings, but the benefits more than offset the additional cost. First, they wear better, last longer, and are very good to drive over without bumping. Second, it is so much easier to get them out to do maintenance. You just lift the panels out, set them to the side, and replace them when you are done. With asphalt crossings, you have to tear them out and then start all over again to reconstruct them. For more information on the engineering and procurement aspects of the prefabricated crossings, contact Don Plotkin at U.S. Army Construction Engineering Laboratories, (217) 373-6749. (AMXEN-C/Mr.Penmatcha/ DSN 793-8296)

REAL ESTATE

FACILITY REDUCTION PROGRAM (FRP) TRAINING SESSION HELD.

AMCEN-R and AMC I&SA personnel jointly coordinated and conducted a training session at Rock Island 18-19 Mar 98 to explain ACSIM'S FRP policy changes and reporting requirements. The session was primarily directed at individuals responsible for FRP at MSCs and the installations without MSC real estate/real property support. It was well attended and participation was good. Mr. Duck explained DA policy recently published by ACSIM, while Ms. Terrill, Mr. Troyer and Mr. Yerra discussed the procedure for reporting through the Integrated Facilities System (IFS) database, and walked the attendees through the process utilizing actual cases on the computer. Mr. Chamberlain, IOC, Mr. Marler, YPG, and Ms. Allen, ANAD, also participated by discussing examples of cases at their respective workplaces. Please note the following article on FRP policy and requirements. (AMCEN-R/Mr. Duck/DSN 793-9282)

FRP – POLICY AND REQUIREMENTS. The ACSIM staff held a meeting at the Pentagon on 29 Jan 98 to explain the revised FRP policy, the reporting requirements, and the funding formula. The news is not good for AMC organizations.

The present DA policy does not fund PAA or AWCF sites. However, HQ AMC has pledged continued support for funding of facility demolition at these fund sites.

ACSIM established a 15 May 98 suspense date for receiving an out-of-cycle report listing by building, by installation of complete demolition requirements from all MACOMs. AMCEN-R first notified MSCs of this requirement by memorandum dated 12 Feb 98, before the official tasking was received from ACSIM. AMXEN-C followed up with a memorandum outlining the procedure for reporting utilizing the IFS database.

The memorandum by AMCEN-R stressed the need for complete reporting of all demolition requirements from every installation, regardless of the fund type. The significance of the reporting requirement is reinforced by an AMC C/S memorandum requiring a certification from each installation commander that the submitted report includes all demolition requirements for FY 99-03. We continue to solicit suggestions and comments from PAA and AWCF sites that we can use in our justification statement to the ACSIM for inclusion of those sites in the overall Army FRP. Address correspondence to Mr. Harold Duck at AMCEN-R, or send via Email to **hduck@hqamc.army.mil**

Awarded installations should be notified of available resources during the 4th Qtr FY 98. (AMCEN-R/Mr. Duck/ DSN 767-9282).

AMC SENIOR REALTY SPECIALIST (SRS) PROGRAM TO EXPAND. AMCEN-R is refining the SRS Program.

The expansion will accomplish two purposes: first, it will give additional authority to the MSCs and installations who have an SRS on staff, and secondly, it will create a Provisional Real Property Officer (PRPO) position to include persons not fully qualified to be designated as an SRS, and who are not career Realty Specialists. The SRS program was developed by the AMC Real Estate Management Division in Mar 96 as a method of empowering MSC/installation personnel with demonstrated experience and expertise in the arena of AMC controlled real property. We currently have five designated SRSs in AMC. The current SRS program authorizes MSC and Installation Commanders with SRS(s) on staff to approve certain requests for out-granting. The expanded program will further empower those MSCs and Installations to approve additional real estate actions.

As a means of meeting future real estate needs in the most efficient and effective manner, AMC Real Estate Management Division recognizes the importance of empowerment with additional delegations. The new PRPO program will enable MSC(s) and installations without SRS(s) to be delegated approval authority for certain real estate actions, even though they do not have an SRS on staff. Our vision is to have an SRS or PRPO at every AMC active installation. We recognize that the Real Property function is often performed by persons who are not in the GS-1170 Career Series at our installations. Due to the absence of an Army wide career program for real estate personnel, meeting the qualifications for the SRS designation may not be possible for many AMC personnel with real property responsibilities. Therefore the requirement to be a GS-1170 for the SRS designation will be removed as a qualification for a PRPO. However, the PRPO designation will require knowledge of laws, regulations, and policies pertaining to real estate management and other minimum qualifications similar to the SRS qualifications, and will require some formal training. A forthcoming memorandum will explain in detail the requirements, qualifications, and parameters for nominations to be designated an SRS or a PRPO. (AMCEN-R/Mr. Carter/DSN 767-9895, and Mr. Duck/DSN 767-9895)

PRIVATIZATION/DISPOSAL OF UTILITY SYSTEMS AT ACTIVE ARMY INSTALLATIONS. Secretary of Defense William S. Cohen recently announced a sweeping program to reform the "business" of DOD. One of his reforms was that, with limited exceptions, by 1 Jan 00, the Department will privatize all utility systems (electric, water, wastewater and natural gas) which it currently owns and operates. In order to expedite the approval process for disposal of a utility distribution system, AMC recently delegated authority for approval of DA Form 337 to MSCs for any utility distribution system to be conveyed. This authority may be delegated to installation commanders, providing that the appropriate contracting authority for utility privatization also resides at the installation. This delegation remains with the MSC for those installations not possessing this contracting authority. The approved

DA Form 337, with the appropriate environmental documentation, will be sent directly to the servicing CE District with a request to issue a utility easement after the Director of Contracting awards a utility contract. No Report of Availability is required for granting these easements. A copy of the approved DA Form 337 will be forwarded to HQ AMC, ATTN: AMCEN-R, and to AMC I&SA, ATTN: AMXEN-C. This delegation should facilitate implementation of the utility privatization initiative. (AMCEN-R/Mr. Carter/DSN 767-9895)

CHANGES IN REQUIRED ENVIRONMENTAL DOCUMENTS TO SUPPORT CERTAIN REAL ESTATE DISPOSAL ACTIONS. There has been much confusion over the requirement for an Environmental Baseline Survey (EBS) to support certain real estate actions since AR 200-1 was updated. An EBS is not required for demolition of buildings in which land is not transferred. This clarification came as a result of a meeting between the AMC Environmental Quality Division and the Office of the Director of Environmental Programs.

An additional clarification concerning the Finding of Suitability to Transfer (FOST) requirement came from the meeting mentioned above. Neither a FOST nor an Environmental Condition of Property (ECOP) is required for property disposal actions that are handled through GSA. However, a FOST or an ECOP is required for property disposal actions for which the Army, in lieu of GSA, is the disposal agent. The ECOP is required for a Federal to Federal transfer. A Report of Excess (ROE) in which GSA is the disposal agent should include an EBS, done in a format suitable to GSA. The ROE, or an attachment to the ROE, will contain a series of questions regarding environmental concerns, such as existence of UST, LBP, explosive contamination, radiological concerns, ACM, information on endangered species, wetlands, historical properties, etc. The ROE (with the EBS for GSA disposals) will provide the necessary information for GSA to craft appropriate deed restrictions, perhaps in further, subsequent consultation with the Army, as well as complete any necessary consultation with USFWS and/or SHPO, at the time of and concurrent with, the actual disposal. (AMCEN-R/Mr. Carter/DSN 767-9895)

TECHNICAL DATA FEEDER REPORT (TDFR). We have sent your FY 97 TDFR report to USACPW for publication of the RED BOOK. Now is the time to start thinking about your FY 98 report. The Apr 98 Public Works Digest announced big changes in the Army Management Structure Codes for FY 99. The USACPW will generate FY 99 TDFR reports using your DFAS year-end report and Real Property Data from HQ-IFS. The only information you will need to report in FY 99 is the utility and municipal services units. Since your FY 98 TDFR report will be the last submittal as we know it, the data should be as up-to-date as possible just in case the FY 99 report does not go well. With a new round of BRAC possible in FY 01, your FY 98 report could end up

being used to support your installation. (AMXEN-C/Mr. Townsend/DSN 793-8367)

CONTRACTS FOR PROCUREMENT AND INSTALLATION OF ENERGY MANAGEMENT AND CONTROL SYSTEMS (EMCS). Are you looking to install a new EMCS or modify, trouble shoot, repair, or upgrade an existing system. Are you lacking the in-house expertise to fully define the requirements to enable you to develop your contract? Do you need a fast response from an experienced EMCS contractor, and your local director of contracting can't support your time frame? Help is on the way.

The CE office in Huntsville, AL has awarded contracts with Johnson Controls, Honeywell, and Williams Electric for procurement and installation of EMCS. These contracts are Indefinite Delivery/Indefinite Quantity (ID/IQ) service contracts that contain a wide range of services. Installations may use these contracts on a task order basis to expand an existing system, replace a system, install a new system, procure maintenance and service for a system, and procure engineering services from the contractors. Utilization of this contract will reduce the contracting time and expense in addition to ensuring experienced contractor support to solve your problems. The Huntsville CE office also has an experienced staff of EMCS personnel who can provide technical and contracting support for the design, procurement, and contract administration of your system. The POC at the Huntsville CE office is Mr. C. Holland, CEHNC-ED-ME-T, phone (256) 895-1740. If you would like more information on this issue, please contact: AMXEN-C/Mr. Faith/DSN 793-6485.

MICROSOFT (MS) ACCESS 2.0 FOR IFS REAL PROPERTY STANDALONE (RPS). IFS RPS, commonly referred to as "the standalone," is just that. The system runs on a Personal Computer (PC) in the Windows environment.

The RPS system was developed in MS Access 2.0 relational database software. The PC does not need MS Access 2.0 loaded to run the system. However, IFS RPS Interim Change Package (ICP) A08-11-01, FRP query for Excel Spreadsheet, does need MS Access 2.0 loaded to fully execute and create the FRP MS Excel 5.0/95 spreadsheet.

Installations that do not have MS Access 2.0 loaded receive a "Convert/Open Database" message box to Convert or Open the database. NOTE: At this point, the user should CANCEL. It is imperative that the database files are not converted or opened to a higher version of MS Access. This will corrupt the database files. MS Access 2.0 is a 16-bit application and 7.0/95 and 97 are both 32-bit applications.

You can have MS Access 2.0 and 7.0/95 or 97 loaded on the same machine and may use MS Access 7.0/95 or 97 for other applications. All RPS database files must utilize MS Access 2.0. (AMXEN-C/Mr. Troyer/DSN 793-8297)

REAL PROPERTY INVENTORY BASIS FOR FRP. IFS and RPS are the HQDA approved automated systems for real property accountability. The Real Property Inventory is the basis for AMC Demolition Planning, Energized Square Footage Reporting, Utility Privatization, and other required reports.

FRP is used for demolition planning. IFS and RPS are relational database systems. This means that each building/facility will have only one Real Property Facility record. Then there will be one RPF_Use record for each Design Use Category Code. This means that there is minimally one RPF_Use record for a single use building; or more for a multi-purpose building/facility.

The Planned Disposition Code is on the RPF_Use record and is used to track the credit to be received. The following codes receive FRP credit: G – FRP Target; H – MCA Footprint; J – One-for-One Disposal; W – Layaway Pending Disposal.

It is very important the proper Planned Disposition Code is on each and every RPF_Use record for that building/facility in the plan. (AMXEN-C/Mr. Yerra/Mr. Troyer/DSN 793-8290/8297)

ENVIRONMENTAL QUALITY

ENVIRONMENTAL GUIDANCE AVAILABLE. HQ AMC developed two environmental guidance documents for MSCs and installations. They are entitled, "Army Materiel Command FOST/FOSL Guidance (Feb 98)" and "Guidance for Preparation of National Environmental Policy Act (NEPA) Environmental Assessments for the Use of Army Real Estate by Non-Army Entities, February 1998." The FOST/FOSL guidance provides the necessary information on how to prepare findings of suitability to lease or transfer Army real estate. It is written for BRAC actions. However, it can still be used as a model for preparing a non-BRAC FOST or FOSL document. The installation should contact higher headquarters for guidance on those areas not applicable for non-BRAC actions. In the meantime, the FOST/FOSL guidance will be amended to address BRAC and non-BRAC requirements. The second guidance document was prepared by HQ AMC to provide a MINIMUM standard as to what an EA is to address and have in it when evaluating requests from non-Army entities for use of Army real estate. These documents have been forwarded by email to the environmental and legal counsels at the MSCs. If you do not have a copy, please send an email request to slowe@hqamc.army.mil. (AMCEN-A/Stan Lowe/DSN 767-9386)

DOD POLICY ON RADON AT BRAC PROPERTIES. In response to concerns with the potential health effects associated with radon exposures and in accordance with the Indoor Radon Abatement provisions of Subchapter III

of the Toxic Substances Control Act, 26 U.S.C. 2661 to 2671, DOD conducted a study to determine radon levels in a representative sample of its buildings. In addition, as part of DOD's voluntary approach to reducing radon exposure, they applied the Environmental Protection Agency (EPA) guidelines for residential structures with regard to remedial actions.

DOD policy is to ensure that any available and relevant radon assessment data pertaining to BRAC property being transferred shall be included in property transfer documents.

DOD policy is not to perform radon assessment and mitigation prior to transfer of BRAC property unless otherwise required by applicable law. (AMCEN-A/Mr. Cunanan/DSN 767-2324)

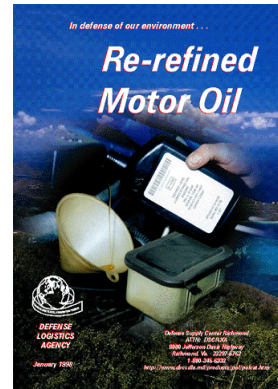


THE WATER DEBATE: TAP VS. BOTTLED. Unhappy with water from the faucet? Many installations have turned away from the drinking fountains and are buying the bottled stuff. Is bottled water any safer than tap water? How do we know "spring water" is really from a spring? I thought I'd tap into these questions for this bulletin.

It may be hard to swallow, but until recently, there were more Federal safeguards for tap water than for bottled water. The EPA regulates tap water, whereas the Food and Drug Administration (FDA) regulates bottled water. However, just last year, the FDA established stringent laws for bottled water. The new rules require bottled water manufacturers to name their sources. Spring water must come from springs, well water from wells, mineral water must contain a minimum of minerals and sterile water must be sterile.

FDA rules include a comprehensive array of facility, sanitation, product quality, testing, and record keeping requirements. A fundamental requirement is that the bottler obtain all product water from sources that have been "... inspected and the water sampled, analyzed and found to be of a safe and sanitary quality." FDA Maximum Contaminant Levels are similar to those established by the EPA. The bottler must perform bacteriological analysis once per week; chemical, radiological, and other physical tests at least annually. The residual chlorine in tap water prevents bacterial growth, but bottled water does not contain chlorine. It's a good idea to use up the bottled water within a few weeks of opening it, to preclude bacterial and fungal growth in the water from air contaminants. The state environmental offices and the Environmental Compliance Assessment System teams inspect installation drinking water plants periodically, whereas the FDA inspects bottlers at random.

So lift your glasses high and drink up. The water from the tap and the bottle will safely quench your thirst. (AMXEN-U/ Mrs. LaFrenz/DSN 793-8263)



1998 RE-REFINED MOTOR OIL BROCHURE. The 1998 catalog with stock numbers, viscosities, and prices for current and upcoming re-refined motor oils is now available. If you'd like a copy, call Ms. Kim Holland, DSN 695-3855 or (804) 279-3855, Defense Supply Center Richmond (DSCR-S9G). Or you can e-mail Kim at kholland@dscr.dla.mil

The new catalog gives facts on why buying re-refined motor oil makes sense, what quality you'll receive, a list of satisfied users, and a concise summary of the environmental regulations surrounding re-refined oil. The re-refined oil comes in 10W30 (Commercial Item Description CID A-A-52039) and 15W40 (Military Specification MIL-L-2104). Other commercial re-refined oil grades new this year include 5W30, 15W40, 30W and 40W.

This new catalog has key phone numbers for Material Safety Data Sheets, ordering assistance, and general customer information. A page is also devoted to "How to Order from DSCR-S9G."

The Army mandated that installations use re-refined oil instead of virgin oil to comply with Executive Orders concerning pollution prevention. We'd also like to remind you that DSCR-S9G can pick up your used oil under their closed-loop program, so you need not hassle with your own disposal contracts. This closed-loop program guarantees recycling of the oil, thus saving you money, hassle, and precious oil. (AMXEN-U/Mrs. LaFrenz/DSN 793-8263)

FEDERAL ACQUISITION REGULATION (FAR) CHANGE. A recent FAR change applies to base operations contracts as well as any other contractor operations on a Federal facility. The FAR now includes a clause that requires all contractors on a Federal facility to provide information for the Emergency Planning and Community Right-To-know Act (EPCRA) reporting. The information contractors must provide includes:

- ◇ Emergency planning in section 302 of EPCRA
- ◇ Emergency notice in section 304 of EPCRA
- ◇ List of Material safety data sheets required by section 311 of EPCRA
- ◇ Hazardous chemical inventory forms of section 312 of EPCRA

- ◇ Reduction and recycling information required by the Pollution Prevention Act
- ◇ Toxic Release Inventory information, section 313 of EPCRA
- ◇ Toxic chemical reduction goals of Executive Order 12856

The new FAR clause is not retroactive and is not automatically applicable to existing or future contracts. You must specifically include it in contracts.

The clause was effective 24 Apr 98 and is found in the Code of Federal Regulations chapter 48, parts 52, sections 213-4 and 213-5. (AMXEN-U/Mrs. LaFrenz/DSN 793-8263)

HAZARDOUS MATERIALS MANAGEMENT TRAINING AND VIDEOS.

Here are some more training and videos (free!) available to you through the U.S. Army Environmental Center (AEC). AEC recently announced that the next Hazardous Substance Management System (HSMS) training, called "HSMS 101" will be 12-14 May 98 at WSMR, NM. If this doesn't fit your schedule, they are planning another one in August, date and location not determined yet. Each 1-day session includes a half-day tour of an operational Hazardous Material Central Center and HSMS demonstration. To register, contact Janet Michel at AEC, DSN 584-1229, (410) 671-1229, or e-mail: jdmichel@aec.apgea.army.mil

AEC also has two videos on hazardous material management available to you on a loan basis. The U.S. Army Transportation Center at Fort Lewis made the videos. The videos are called "HAZMART Operation Video, #101" and "HAZMART Historical Overview, #131." The U.S. Navy also developed a video called "Shelf-Life Identification Management and Control #48." We haven't seen them yet, but if you're interested, give them a try. Contact Sandi Wilgus at swilgus@dynamac.com if you wish to borrow these videos for your use. (AMXEN-U/Mrs. LaFrenz/DSN 793-8263)

DEVELOPING A COMMON VISION FOR ENVIRONMENTAL INVENTORY MANAGEMENT.

"One for All" was the theme for the In-Process Review (IPR) held last month on Hazardous Materials/Hazardous Wastes (HM/HW) tracking systems. Representatives from 22 installations gathered in Rock Island, along with AMC I&SA, AEC, Defense Environmental Security Corporate Information Management, and technical vendors. The DOD migration/target systems, Hazardous Substance Management System/Environmental Inventory System (HSMS/EIM), are evolving to meet the needs of AMC installations. Many installations have developed or procured their own systems that fit better with their

business practices. Others were concerned about fielding costs and personnel demands of the migration/target systems. We called the installations together to work on these issues.

The goals of the IPR were threefold:

- Define AMC installations' functional requirements for HSMS/EIM.
- Develop AMC policy for HM/HW tracking systems
- Determine the Installation Sequence List for fielding of the DOD target system HSMS/EIM.

To accomplish these goals, vendors displayed state-of-the-art technology, such as new barcoders, and many installations displayed their own systems. We broke into several spirited discussion groups and developed a long list of functional requirements for HSMS/EIM. AEC presented information on HSMS and EIM and fielded numerous lively questions. We held sessions to craft an AMC Policy on tracking systems. The attendees told us the face-to-face interactions among other installations and first-hand viewing of technologies and systems were the most valuable aspects of the IPR. The IPR is over and done with, but the work continues in cyberspace. The AMC installations will continue discussions in developing the AMC functional requirements and honing the AMC policy by e-mail and use of our AMC I&SA Message Board accessible on our homepage at <http://www.ria.army.mil/isa/environ.htm> or at <http://www.htscm.com>. (AMXEN-U/Mrs. LaFrenz/DSN 793-8263)

INSTALLATION LOGISTICS

LATERAL TRANSFERS OUTSIDE ARMY. Frequently we receive your requests to transfer equipment outside of the Army. The approval authority for this type of transaction is HQDA; however, when we forward your requests, DA consistently responds with the explanation that your area Defense Reutilization and Marketing Office (DRMO) is the clearing agent for DOD, Federal, state, or local agencies, and lastly, public sale. Of course, you don't report excess items to DRMO until you do your MSC and/or AMC redistribution reporting. After you accomplish the required screening, and if you receive DRMO disposal instructions instead of redistribution, we recommend you assist the requesting unit by providing turn-in document numbers to them and coordinating with DRMO ensuring transfer to the requestor. Continue forwarding to our office requests for transfers within Army, which includes national guard and reserve units. (AMXEN-E/Ms. Ramos/DSN 793-3266)



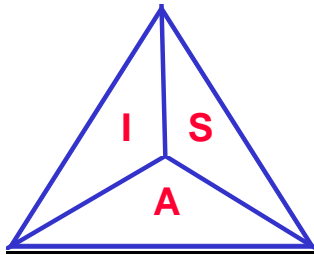
FY 98 AUDIT OF AWCF ACTIVITIES. The US Army Audit Agency (USAAA) unofficially in-formed us that they intend to audit AMC AWCF activities' capital assets this year. The audit will begin 17 Aug 98 and run until the end of the fiscal year. They will select 10 of 15 AWCF activities for an onsite audit of at least 46 capital items each.

The audit will include the areas of supporting documentation, valuation, and depreciation calculation. Other items of interest in the audit are intangible assets and accounting for equipment in lay-away status.

We highly recommend installations screen equipment for cost and capitalization criteria and remove items not meeting the criteria from the capitalization program.

We further recommend that activities properly follow the reconciliation procedures as directed in AMC I&SA memorandum dated 17 Jun 97, subject: USAAA Report No. AA 97-65, FY 96 Army Defense Business Operations Fund (DBOF), Financial Statements Accounting for Equipment at Depot Maintenance Activities (AMC No. A9650).

We'll discuss additional details about the audit and reconciliation procedures at the AMC Installations Logistics Training Workshop, 19 May 98, Moline, IL. (AMXEN-E/Mr. Mr. Morris/DSN 793-8301)



RDTE INSTALLATION LOGISTICIANS MEET. On 31 Mar 98 installation logistics principals from U.S. Army Armament Research, Development and Engineering Center, TACOM, U.S. Army Research Laboratory, TECOM, with advisors from HQ AMC, U.S. Army Materiel Systems Analysis Activity and AMC I&SA met to develop actions to reduce BASOPS costs at RDTE installations.

Highlights of discussion centered around the expanded use of credit cards, conflicting policies regarding reimbursement from tenant activities, procuring new equipment, and giving hand receipt holders more responsibility.

Participants took the rare opportunity to review and rethink some installation logistics processes. They discussed the impacts of direct delivery of supplies, conflicts between DA supply receipt policies and credit card billing cycles, taking on disposal actions normally performed by Defense Reutilization and Marketing Service, copier contracts, bypassing the stock record account for certain commodities, contracting improvements, and better automated systems.

Other subjects discussed were HAZMAT pharmacies, local automated requisitioning systems, information technology equipment life cycle management workload, training and job complexity, and establishing a baseline of services. The final plan for implementing changes to the RDTE installation logistics business processes will be of interest to all AMC installation logisticians. We'll keep you posted. (AMXEN-E/Mr. Morris/DSN 793-8301)

NEW AUTOMATED TOOL CONTROL INFORMATION.

The Automated Tool Inventory Control and Tracking System (ATICTS) has a new look. It is a Windows 95 version software. The new software, demonstrated at the last users conference in Apr 98, got great reviews. The software is really user friendly. You can go into many screens at one time versus the old way of going out and coming back into another screen. We already have many AMC installations procuring this upgrade, awaiting installation. Once BETA testing is completed, installation of the upgrade will start. Within AMC the U.S. Army Tank-automotive and Armaments Command (TACOM) will be a BETA test site. Good luck TACOM. We would like to remind all AMC installations/activities this is the **STANDARD DOD SYSTEM** and DOD does not authorize procurement of any other automated tool software. You should address any questions on this software to AMC I&SA, ATTN: AMXEN-E, Rock Island, IL 61299-7190. (AMXEN-E/Mrs. Duncan/DSN 793-8299)

SUMMER TIME IS HERE, IS YOUR EQUIPMENT COOL?

In most areas of the country, this past winter and spring was wet, cold, and just plain miserable. We look forward to the balmy, lazy days of summer. This will be our chance to get outside and do the things we love to do. Is your equipment going to let you accomplish this without letting you down? Vehicle engines, air conditioners, tires, brakes, transmissions, etc., in a lot of cases, have been idle and unused. You must prepare for the busy season by doing your Preventive Maintenance (PM). A lot of times this is fairly simple and is performed by operators at the lowest echelon. This requires a visual check of oil, water, tire pressure levels, belts for dry rot, connectors, lights, horn, tire wear, and checking for faulty wiring. If you find anything wrong, get it repaired. With the financial crunch going on in our modern Army, we can't afford to be negligent in the area of PM. (AMXEN-E/Mr. Quidort/DSN 793-8304)

DEFENSE LOGISTICS AGENCY (DLA) CONTRACTING FUNCTIONAL TRANSFER.

Procurement of materials handling equipment, commercial construction equipment, and fire fighting and waste disposal vehicles has transferred within DLA. This equipment was formerly contracted by the Defense General Supply Center - Columbus (DGSC-C), and has now transferred to the Defense Industrial Supply Center - Philadelphia (DISC-P). Materials handling equipment transferred in 1997 and commercial construction equipment transferred 1 Jan 98. Contracting for fire fighting equipment will remain with DGSC-C until award of the current solicitation. You can contact DISC-P for these commodities on their web site at www.disc.dla.mil/ or phone Mr. Tom Kane at DSN 442-

6565 or commercial (215) 697-6565. (AMXEN-E/Mr. Mecham/DSN 793-8321)

SINGLE STOCK FUND (SSF). The SSF is an Army concept that will make major changes to supply and financial management business practices. The objectives are to integrate the retail (installation) and wholesale inventory management functions. This integration will result in a single point of sale and credit. Business rules are incomplete at this time, but you can find information about the SSF on the web at http://www.hqda.army.mil/logweb/develop/directorate/ssfund/intro_single_stock_fund.htm.

You can also scroll through the AMC Deputy Chief of Staff for Logistics and Operations mission and functions statement, para 12-9, Associate Directorate for SSF at http://www.amc.army.mil/dcs_logistics/FEB10-2.htm. (AMXEN-S/Mrs.Monn/DSN 793-6879)

CHALLENGE ARMY MASTER DATA FILE (AMDF) DATA. When you find an item on the AMDF for which you think the coding or price is incorrect, do not ignore it. Challenge the data by contacting the USAMC Logistics Support Activity (LOGSA) in Hunstville, AL. In these times of fewer resources it is critical that we report suspected errors. You could save time and money spent accounting for an item not coded correctly or charge a customer more money than needed. Your efforts can help stretch our dwindling resources. There are several ways you can contact LOGSA for help. They have a hotline available 24 hours on toll free 1-800-878-2869, DSN 645-0499, or (256) 955-0499. If there are several challenges, you may want to send an E-mail to hotline@logsa.army.mil. Be sure to give the National Stock Number for the item and what code you are challenging. To find out other ways to get in touch with LOGSA, check out their homepage at <http://www.logsa.army.mil>. (AMXEN-S/Mrs. Monn/DSN 793-6879)

INSTALLATION SUPPORT SYSTEM YEAR 2000 (Y2K) UPDATE. Installation support systems consist of Heating, Ventilation, and Air Conditioning (HVAC); traffic lights; intrusion detection and other security; fire detection; environmental; utilities; and grounds control systems. We are receiving Y2K status reports from 62 AMC installations, both active and inactive. Each installation forwards its Y2K status to their respective MSC for consolidation and management control. The current status in four categories is:

CATEGORIES	ASSESSED	NON-COMPLIANT	FIXED
HVAC	2,155	39	3
Traffic Lights	70	2	0
Intrusion Detection Systems	245	65	19
Other	2,469	607	492

Overall, we are 72 percent compliant. However, the last few systems could be the most difficult to fix. **Reminder: The DOD goal is to be 100 percent compliant by 31 Dec 98.** (AMXEN-S/Mr.Oberhardt/DSN 793-6126)

DO YOU FEEL LUCKY WHEN IT COMES TO THE YEAR 2000? When a conversation starts about the effects of the new millennium on our computer systems, we find that opinions range from the sky is falling to nothing will happen at all. Both sides are right. Some systems will work perfectly, while others will fail. The real trouble is we won't know until the year 2000 unless we do a complete test of each system now! While some may feel lucky and choose to wait, the many audit agencies aren't waiting and will be out checking installations for Y2K compliance. Also, staff lead offices will be performing spot checks to ensure system compliance. The best approach is to fix it now. Waiting will only compound the problem. (AMXEN-S/Mr.Oberhardt/DSN 793-6126)

DEFENSE PROPERTY ACCOUNTABILITY SYSTEM (DPAS) GRAPHICAL USER INTERFACE (GUI) WILL SOON BE HERE.

Release 8.0.00 will show the new and improved version of DPAS sometime during FY 99. I recently had an opportunity to see the GUI for myself and it actually looks like fun!! For you, the DPAS user, the GUI will provide the same functionality in a windows environment. The minimum hardware requirements are: IBM-Compatible 486 PC, 16 MB of RAM, 33 MHz Processor, and 50 MB of free disk space. You must have 32-bit MicroSoft Windows (95 or NT) software. In the current version of DPAS there are approximately 32 database categories using one or more tables. This allows the user to retrieve specific data and display that data in a report format. The new version will consolidate the 32 categories into 11 business views that will require regenerating the current user-generated ad hoc reports. Recreating your ad hoc reports should take less effort with the new report writer, IQ Object. You should achieve your property accountability goals easier and quicker with the flexible and user friendly DPAS GUI. (AMXEN-S /Mrs.Kilpatrick/DSN 793-8317)



WHAT IS AN "ACCOUNTABLE RECORD?" We define the accountable record as "an auditable, verifiable system to show relevant information for each item on hand." Relevant information includes, but is not limited to item identification number (National Stock Number (NSN), part number, and Commercial and Government Entity code for the manufacturer or design activity, or management control number); name; description; unit of issue; unit price (value); quantity; condition; and location. For standard items (those assigned NSNs and listed in the Army Master Data File) the record should include the Materiel Category Structure Code, the Supply Category of Materiel Code, the Reportable Item Control Code, and the Controlled Inventory Item Code. We have developed a set of strategic plans which describe processes we view as critical to our mission. In our plan to Achieve Accountability we identified defining accountable records as a primary goal. We invite your comments and suggestions. You can find the strategic plans on our Homepage at <http://www.ria.army.mil/isa/>. (AMXEN-S/Mr. Strosahl/DSN 793-5827)



ACCOUNTABILITY OF WEAPONS AND AMMUNITION.

It has recently come to our attention that many of you are still not properly maintaining accountability of your weapons and ammunition. We remind you that you must account for all onhand weapons and ammunition. Your property book records must portray ammunition lot numbers and quantity within each lot, as well as weapons by serial number. You must ensure that someone other than the armorer conducts a monthly physical inventory, and that the same person does not conduct the inventory consecutively. You need to reconcile the inventory results with the accountable record and take the appropriate action to account for discrepancies; e.g., do this month's beginning balances equal last month's ending balances?, have you posted all issues and turn-ins or ammunition expenditures to the record?, etc. Conduct your inventories as close to 30 days apart as possible. Utilize the DPAS to establish ammunition lot number records and to produce your inventory listings. Accurate and complete records are a must for weapons and ammunition accountability. We will empha-size this during our supply reviews. (AMXEN-S/Mrs. Kilpatrick/ DSN 793-8317)



BETTER WAYS OF DOING BUSINESS

DA FIRE AND EMERGENCY SERVICES RISK ASSESSMENT FORMAT. No Installation Commander will reduce their Fire and Emergency Services program below Department of Defense Instruction (DODI) 6055.6 standards until the Army Secretariat approves a waiver. Reducing below DODI 6055.6 could cause excessive risk to personnel and property. The Army Fire and Risk Services Risk Assessment is a tool to determine safe, cost-effective, fire and emergency services options during downsizing. It includes factors for mission criticality, life safety, monetary value, and engineering upgrades to reduce operational fire department requirements. Waiver requests should include the risk assessment, which AMC I&SA has sent to all MSCs. (AMXEN-C/Mr. Oehler/DSN 793-8260)

INFORMED REAL PROPERTY AND MASTER PLANNERS SUBSCRIBE TO VISIONS! VISIONS is "A newsletter for Real Property and Master Planning professionals" that informally provides the latest information, comments, ideas, and training initiatives for their respective functions. VISIONS is assembled and transmitted approximately twice a month by the Real Property Management and Planning Division of USACPW. You may subscribe to VISIONS by sending an

e-mail to: **Frederik.W.Wiant@cpw01.usace.army. mil.**
(AMXEN-C/Ms. Terrill/DSN 793-5646)

AMC REAL ESTATE/REAL PROPERTY MANAGEMENT WORKSHOP (AMC RE/RPMW) 1999. The AMC DCSEHE&IL and AMC I&SA will jointly sponsor the next AMC RE/RPMW. Our last AMC RE/RPMW (Aug 97) was a huge success and we look forward to planning this next AMC RE/RPMW. We plan to provide the AMC RE/RPMW again at Rock Island, IL, Jul 99. We will be sending out formal notification of this worthwhile training initiative within the next few weeks. However, it's not too soon to identify this requirement in your training budget! (AMXEN-C/Ms. Terrill/DSN 793-5646)

ADMINISTRATIVE STORAGE OF EQUIPMENT. You can place Government-owned installation or activity equipment in administrative storage when the equipment does not meet usage standards and future requirements for the equipment are uncertain. Do not hold installation or activity equipment in administrative storage longer than 90 days without approval from the MACOM. The two exceptions are seasonal equipment and requesting and waiting for disposition of excess equipment. If you wish to place equipment in administrative storage longer than 90 days, forward a list of the equipment, with justification, to us, ATTN: AMXEN-E, for approval. During the interim and while in administrative storage, we recommend you store the equipment to provide maximum protection from the elements. After you remove the equipment from administrative storage, inspect it and restore it to its normal operating condition. (AMXEN-E/Mrs. Grobe/DSN 793-3482)

WHERE ON THE WEB? Much of the information we need to support facilities is now available on the Internet, but where? Below is a listing of some World Wide Web sites with facilities-oriented policy and technical guidance. Of course the list is not complete and is changing continually, but this should help you with finding some of the information you need in the latest form. (AMXEN-C/Mr. Shepherd/DSN 793-8368)

CORPS OF ENGINEERS:
SITE 1 http://www.usace.army.mil/inet/usace-docs
CE Sponsored Publications
Army Pamphlets
Army Regulations and Supplements
Army Technical Manuals
Commander's Policy Memorandums
CADD Designs
Engineer Circulars
Engineer Forms
Engineer Improvement Recommendation System Bulletins
Engineer Manuals
Engineer Pamphlets
Engineer Regulations
Engineer Technical Letters
Engineer Standards - Graphics

Federal and Military Specifications and Standards
Metric Criteria
Successions and Recessions
SITE 2 http://www.hnd.usace.army.mil/
Guide Specifications
Engineer Manuals
Engineer Technical Letters
Engineer Circulars
Engineer Pamphlets
Design Guides
Military Handbooks
Instructions
ARMY INTELLIGENCE AND SECURITY DOCTRINE:
http://www.fas.org/irp/doddir/army/
Policy
Army Regulations
Pamphlets
Field Manuals
Training Materials

U.S. ARMY CENTER FOR PUBLIC WORKS:
SITE 1
http://www.usacpw.belvoir.army.mil/librarie/ARS/ Ars.htm
Army Regulations
Army Pamphlets
SITE 2
http://www.usacpw.belvoir.army.mil/pubs/pubs.htm
References
Periodicals
Data Compendiums
Technical Publications
U.S. ARMY PUBLISHING AGENCY:
http://www-usappc.hoffman.army.mil/gils/gils.html
Army Regulations (General)
Army Pamphlets
Technical Bulletins
ASSISTANT CHIEF OF STAFF FOR INSTL MGT:
http://www.hqda.army.mil/acsimweb/fd/fd1.htm
AR 420-10 and DA Pam 420-6
U.S. ARMY ENGINEER WATERWAYS EXPERIMENT STATION:
http://libweb.wes.army.mil/lib/pub.htm
Physical Library Holdings
Journals
Coastal, Environmental, Information Technology, and Structures Laboratory Publications

NEW WEBSITE ADDRESS! As you well know, AR 71-32, 3 Mar 97, replaced several Army regulations. As a result of this, the Deputy Chief of Staff for Operations and Plans established an electronic Force Management Bulletin Board (FMBB) which provides a basis of issue of

common equipment, basis of issue plan related codes, and codes for standard remarks used in documentation. This electronic medium will permit the rapid update and dissemination of information to all users. The electronic FMBB established on the HQDA Decision Support System (DSS) provides information Army-wide to customers working in force management related disciplines. To obtain access and information to HQDA DSS, you need to contact Customer Support Directorate, Technical Services Division, U.S. Army Information Management Support Center, 6602 Army Pentagon, Washington, DC 20310-6602, DSN 224-0487 or (703) 614-0487. Now that I have rambled on, I wanted you to know you can also get the same information on the internet. The Army Force Management School established this website address. The website address is: <http://128.190.181.33/afms>. So now you have your choice of getting the same information. Personally, I prefer the website address but you make your own choice. (AMXEN-E/Mrs. St.Clair/DSN 793-6334)

CHANGES TO AMC I&SA EMAIL ADDRESSES. Many of our email addresses have changed. Those that have not changed already, will change in June. Consult the following list for current AMC I&SA email addresses. Note that asterisks indicate changes effective in June:

NAME or OFFICE	OLD EMAIL @ria-emh2.army.mil	NEW EMAIL @ria.army.mil
AMXEN**	amxen	amxen
AMXEN-C*	amxen-c	amxen-c
AMXEN-E	amxen-e	amxen-e
AMXEN-S	amxen-s	amxen-s
AMXEN-U**	amxen-u	amxen-u
Badtram, Gary*	gbadtram	badtramg
Bird, Tom	tbird	birdt
Biswas, Pete	pbiswas	biswasp
Bloom, Stephanie	sbloom	blooms
Buske, Todd	tbuske	busket
Caruso, Steve	scaruso	carusos
Clewell, Rich	rclewell	clewellr
Cole, L. F.**	lcole	colet
Criswell, Chris	ccriswel	criswellc
Deitz, Craig	cdeitz	deitzc
Duncan, Chris	jduncan	duncanj
Emerick, Dave	demerick	emerickd
Emerick, Lonetta	lemerick	emerickl
Faith, Richard	rfaith	faithr
Fitzpatrick, Jamie*	jfitzpat	fitzpatrickj
Fox, Jean**	efox2	foxe2
Fuglsang, Don	dfuglsan	fuglsangd
Gray, George	ggray	grayg
Grobe, Pam	pgrobe	grobep
Hanson, Kermit	khanson	hansonk
Hough, Jerry	jough	houghj
Hulbert, Ben	bhulbert	hulbertb
Johnsen, Larry*	ljohnsen	johnsenl
Johnson, Jerry*	jjohnson	johnsonj
Jordan, Joe	jjordan	jordanj
Kilpatrick, Bev*	bkilpatr	kilpatrickb
Kincaid, Betty	bkincaid	kincaidb
Krambeck, Ken**	kkrambec	krambeckk
KaFrenz, Kathy	kiafrenz	lafrenzk
Lampert, Sharon**	slampert	lamperts
Lavine, Jim**	jlavine	lavinej
Mecham, Clint**	cmecham	mechamc
Moffitt, Margie**	mmoffitt	moffittm

NAME or OFFICE	OLD EMAIL @ria-emh2.army.mil	NEW EMAIL @ria.army.mil
Monn, Roseanne	rmonn	monnr
Morris, Marty	mmorris	morrisrm
Mueller, Dave	dmueller	muellerd
Nache, John	jnache1	nachej2
Nicke, Deb	dnicke	nicked
Oberhardt, Jerry	goberhar	oberhardtg
Oehler, Ken	koehler	oehlerk
Parker, Paula	pparker	parkerp
Penmatcha, Raju	rpenmatc	penmatchar
Podhurst, Steve	spodhurs	podhursts
Quidort, Mike	mquidort	quidortm
Ramos, Randi	rmos	ramosr
Reed, Dave**	dreed1	reedd2
Reeves, Bob	rreeves	reevesr
Reindl, Claud	creindl	reindlc
Renz, Clyde	crenz	renzc
Ricketts, Pat	prickett	rickettsp
Schroeder, Marty	mschroed	schroederm
Sharp, Rick	rsharp	sharp
Shepherd, Ned	nshepher	shepherdn
Shinbori, Ray*	rshinbor	shinborir
Stanuszek, Joe*	jstanusz	stanuszekj
St. Clair, Nancy	nstclair	stclairn
Strosahl, Rich**	rstrosah	strosahlr
Swift, Jan	jswift	swiftj
Taylor, Judy	jtaylor	taylorj
Taylor, Terry	ttaylor	taylort
Taylor, Bill	wtaylor	taylorw
Terrill, Karren*	kterrill	terrillk
Townsend, Steve	stownsen	townsends
Tredrea, Dave	dtredrea	tredread
Troyer, Gary	gtroyer	troyerg
Ufheil, Michelle	mufheil	ufheilml
Vorac, Tom	tvorac	voract
Wahlig, Tim**	twahlig	wahligt
Waring, Joe*	jwaring	waringj
Weaver, Marilyn	mweaver	weaverm
Westerdale, Sally	swesterd	westerdales
Winston, Cher	cwinston	winstonc
Wyatt, Bill	wwyatt	wyattw
Yerra, Rao*	ryerra	yerrar
* Change effective 8 Jun 98		** Change effective 15 Jun 98

inspector who was fatally injured when a land mine exploded on 25 Sep 96.(AMXEN-C/Mr. Oehler/DSN 793-8260)

SCHOOL DONATION AT WSMR. Our congratulations to WSMR personnel for their timely and effective use of excess and obsolete scientific equipment. The Equipment Management (EM) personnel have completed the donation of excess astronomy equipment to their local schools. Students will use this equipment to view astronomical events, aided by the Bopp institute. Mr. Jesse Padilla, Equipment Manager, WSMR, and the EM personnel deserve kudos for their work in this project. Please call me if you wish to learn the procedures of school donation for non-Automated Data Processing Equipment. (AMXEN-E/Ms. Parker/DSN 793-8303)

FOR THE COMMANDER:



DAVID S. ABDELNOUR
Acting Deputy Chief of Staff
for Engineering, Housing,
Environment, and Installation
Logistics

ATTABOYS!

THE FIRE FIGHTING TRAINING SYSTEM (FFTS). Fort Monmouth is the first U.S. Army installation to receive an FFTS, under a Congressionally mandated program to replace existing fossil-fueled fire fighting training sites. The FFTSs safely replicate flames, heat, and reduced visibility during residential, industrial, and aviation fire fighting training scenarios. For additional information, call Fort Monmouth Fire Chief, John Erichsen, DSN 992-5187. (AMXEN-C/Mr.Oehler/DSN 793-8260)

ILLINOIS STATE FIRE MARSHALL RECOGNIZES ARMY FIRE FIGHTERS. On 14 May 98 five Savanna Army Depot Activity fire department members (Michael L. Kuk, Jerry J. Corbett, David W. Arno (retired), Larry G. Zink, and Ronald G. Handel) received the Certificate of Recognition Award from the Fire Fighting Medal of Honor Committee at the state capital in Springfield, IL. These fire fighters attempted to save the life of a depot munitions